

Message Text

UNCLASSIFIED

PAGE 01 VALLET 00879 011052Z

44

ACTION DRC-01

INFO OCT-01 EUR-12 ISO-00 L-03 OMB-01 OPR-02 ST-01 SY-05

/026 W

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R 010840Z AUG 75

FM AMEMBASSY VALLETTA

TO SECSTATE WASHDC 6321

UNCLAS VALLETTA 0879

E.O. 11652: N/A

TAGS: AINF, OGEN

SUBJECT: IMPLEMENTATION OF THE PRIVACY ACT OF 1974

REF: STATE 172353

DESCRIPTION OF ONE RECORD SYSTEM AT EMBASSY VALLETTA WHICH
MAY BE SUBJECT TO THE PROVISION OF THE PRIVACY ACT OF 1974
FOLLOWS:

I. NAME OF RECORD: REGISTRATION CARD APPLICATION FILE.

II. CATEGORY OF INDIVIDUAL: AMERICAN CITIZENS RESIDENT OR
VISITING IN MALTA WHO REGISTER THEIR PRESENCE IN MALTA
AT THE EMBASSY.

III. CATEGORY OF RECORDS: NAME OF REGISTANT; U.S. AND LOCAL
ADDRESS; DATE AND PLACE OF BIRTH; NAME AND ADDRESS OF
WHOM TO NOTIFY IN CASE OF EMERGENCY; EVIDENCE SUBMITTED
AT TIME OF REGISTRATION AS PROOF OF U.S. CITIZENSHIP;
ANMES AND DATE OF BIRTH OF DEPENDENTS RESIDING IN MALTA.

IV. AUTHORITY: FOREIGN AFFAIRS MANUAL VOLUME 8 PARAGRAPH
261.74.

V. ROUTEINE USES: INTERNAL USE OF THE U.S. EMBASSY.
INFORMATION NOT RELEASED OUTSIDE THE DEPARTMENT OF
STATE WITHOUT PERMISSION OF REGISTRANT.

UNCLASSIFIED

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PAGE 02 VALLET 00879 011052Z

VI. RECORD MANAGEMENT POLICY AND PRACTICE:

STORAGE: FILE MAINTAINED ON LOCALLY PRINTED 5 INCH
BY 8 INCH FILE CARDS FILLED IN BY THE REGISTRANT
UPON APPLICATION IN THE CONSULAR SECTION OF THE
AMERICAN EMBASSY, VALLETTA, MALTA.

RETRIEVABILITY: CARDS ARE FILED ALPHABETICALLY
INTERSPERSED WITH VISA LOOKOUT CARDS.

SAFEGUARDS: ACCESS TO FILE IS BY CLEARED AMERICAN
EMBASSY, VALLETT, MALTA CONSULAR SECTION PERSONNEL
ONLY. FILE IS PADLOCKED AFTER OFFICE
HOURS AND WHEN UNATTENDED.

RETENTION AND DISPOSAL: CARDS ARE REVIEWED ANNUALLY
FOR INACTIVE CASES AND DESTROYED IF INACTIVE FOR 5
YEARS, OR AS DETERMINED BY THE EMBASSY CONSULAR
OFFICER.

VII. SYSTEMS MANAGER: CONSULAR OFFICER, AMERICAN EMBASSY,
VALLETTA, MALTA.

VIII. SOURCE: ALL INFORMATION IS VOLUNTARILY PROVIDED
BY THE REGISTRANT.

THE ONLY ADDITIONAL FILE AT EMBASSY VALLETTA RETRIEVABLE
BY NAME IS THE EMPLOYEES' POST PERSONNEL FILE MAINTAINED
BY THE ADMINISTRATIVE OFFICER WHICH IS NOT REPORTABLE
PER PARAGRAPH 5 OF REFTEL. SMITH

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NNN

Message Attributes

Automatic Decaptioning: X
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 01 AUG 1975
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1975VALLET00879
Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Film Number: D750266-0104
From: VALLETTA
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1975/newtext/t19750888/aaaaczve.tel
Line Count: 86
Locator: TEXT ON-LINE, ON MICROFILM
Office: ACTION DRC
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 2
Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
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Review Markings:

Margaret P. Grafeld
Declassified/Released
US Department of State
EO Systematic Review
06 JUL 2006

Review Media Identifier:
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Review Release Date: n/a
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Review Transfer Date:
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Secure: OPEN
Status: NATIVE
Subject: IMPLEMENTATION OF THE PRIVACY ACT OF 1974
TAGS: AINF, OGEN
To: STATE
Type: TE
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 06 JUL 2006